

Clevedon Baptist Church Children's Worker – Job Description

Job Summary: The Church Children's Worker is responsible for supporting the leadership team to develop and implement the vision to see children encounter Jesus by overseeing and developing the Children's ministry at CBC. The role involves a variety of different activities and events including weekdays, Sundays and holiday events.

Key Responsibilities:

- To plan, prepare, organise and deliver CBC children's ministry.
- To lead the Sunday morning provision, oversee the rotas, staffing and provide teaching resources.
- To develop and lead creative midweek children's work.
- To organise events, holiday activities and summer camps such as Spree.
- To be part of the Mosaic Church team.
- To participate in CBC outreach events and Destination Bethlehem.
- To recruit, encourage, support and train volunteers.
- To engage in school's work. .
- Develop transition plans for children moving from CBC childrens to Youth provision.
- To oversee children's ministry at CBC- Working alongside Toddler's and Mosaic but not overseeing these ministries.
- To ensure that our Safeguarding policy is implemented within the children's work.
- To make use of social media, tech and other communications.
- To play a full role in our ministry team, by being an enthusiastic and positive staff member.
- To be committed to personal training and learning, and meeting regularly for coaching and mentoring.

Qualifications/ Experience

- Experience in children's work preferably in a faith based or charity organisation
- Strong organizational and time-management skills.
- Ability to work independently and as part of a team.
- Proficiency in the use of Microsoft Office applications
- Excellent communication skills, both written and verbal.
- An understanding of church culture and values.

Working Conditions:

- Part-time position 16 hrs per week. Whilst this role offers an element of flexibility, this will be aligned with Church and Ministry team events.